

1-13-09 MATC Board Meeting Minutes

The President declared this meeting to be a "closed session." See Article v.1-g(iv) "Attendance" of the Constitution.

Board Members Present:

Kate Mitroka (President)

Elizabeth Garcia (Vice President)

Claire Ryan (Treasurer)

Blake Charlebois (Registration Officer)

Denzil Bernard (Director of Operations)

Gloria Murillo (Webmaster)

Tracey Rosen (Secretary)

No Board members were absent. Quorum was met.

Meeting was called to order at 9:10pm.

Proposed Agenda

- 1. Report on class registration**
- 2. Possible past registration errors**
- 3. Report on Winterfest**
- 4. Update on Randy's class**
- 5. Upcoming publicity opportunities**
- 6. Proposal of Sunday Tea Milonga**
- 7. Application for office space**
- 8. Michigan Leadership award nominations**
- 9. Dates for Hiram's website training session**
- 10. Planning for festivals and workshops**
- 11. Teaching and curriculum**
- 12. Recruitment**
- 13. Potential By-law changes**
- 14. Umtango google group maintenance**
- 15. Protocol on Board decisions in exceptional circumstances**
- 16. Announcements of non-club events thru MATC**
- 17. Structure of open Board meetings**
- 18. Update on lockers**

-Motion to approve agenda

Proposed by: Elizabeth

Seconded by: Claire

Vote: Unanimous

Motion passed.

1. Approximately 50 people were registered at the first class session on Jan 7. 20 people paid in full, 15 were students.

-Motion: Club users can pay the drop-in fee of \$5 for a class, up to the number of classes equating the cost of the class, and have it pro-rated toward the cost of the series if they choose to continue, provided they present the receipt(s) for the drop-in payment(s) to the person handling the transaction. All financial transactions require a receipt that includes the person's full name.

**Proposed by: Tracey
Seconded by: Elizabeth
Vote: Unanimous
Motion passed.**

2. Discussion occurred about the possibility of errors in past class registrations. Blake will check the records and report back to the board.

3. Winterfest was successful. 300 flyers were distributed and a list of 14 names was obtained.

4. Randy accepted the offer of payment for his Chacarera class held on Jan 12. He signed the contract, and a check will be sent.

5. Discussion regarding the possibility of performing at DanceMix and a Cancer Awareness Week talent show. Auditions are Jan 18. There is no cost. Performance dates are unclear.

LGBT tango will occur sometime in March.

Kate will email possible publicity performance/audition dates and contact information to Liz. Liz will email Mical to continue work on LGBT tango.

6. Solveig is interested in organizing Sunday Tea Milonguitas from 3-5pm for Feb 15 and Mar 15. Hot beverages would be offered, and the cost is estimated at \$200.

Kate will email Solveig in support of the idea and will request a more thorough plan for formal approval. Subsequently, Liz will work with her on DJ scheduling, and Denzil will work on room scheduling.

7. We may apply for an office in the Union or League. The application is due on Jan 16. Tracey and Kate will work on the application.

8. An invitation for people to nominate us for either a club or individual Michigan Leadership Award will be included in an email.

9. Kate will ask HiraK for convenient dates to give a website training session for the board. Gloria will talk to Drew about email access.

10. Kate and Denzil will go to the Union office and sign up for festival and workshop dates for the year, which will subsequently be announced.

Liz will email the advanced dancers in the club requesting a list of instructors they would like to see for future festivals and workshops in Ann Arbor.

***Claire leaves at 10:20pm. Six Board members remain; quorum is maintained.**

Instructors, subject to board approval, will then be contacted by the Board to determine availability. If no MATC member responds to the email inviting them to claim a festival and voice instructor preferences within 30 days of that email being sent, the board will seek to engage festival and workshop instructors as it sees fit, pursuant to the following policy:

-Motion: The Board may book instructors for festivals/workshops prior to appointment of EOs after hearing and considering feedback from community members

Proposed by: Elizabeth

Seconded by: Blake

Vote: Unanimous

Motion passed.

11. Motion to replace classes and teaching discussion with an update from Elizabeth.

Proposed by: Elizabeth

Seconded by: Blake

Vote: 5 in favor, 1 against

Motion passed.

Elizabeth will compile current instructors' curricula and series goals and past instructors' opinions on club goals to present to the board with the aim of having a rough general curriculum by the beginning of the next class series in March.

Elizabeth will go over Maria's feedback as Teaching Coordinator last year on choosing teachers and TAs and continue to develop it.

Elizabeth will seek clarification regarding members who may be assisting with Wednesday classes, so that the Board may, at its discretion, approve them as instructors or TAs as required.

12. Elizabeth and Tracey will work on compiling a centralized Public Relations folder with all important affiliations, media contacts, and dates. Gloria will post this on the website.

13. Motion to table discussion of Potential Bylaws.

Proposed by: Elizabeth

Seconded by: Denzil

Vote: Unanimous

Motion passed.

14. Only Board members should moderate and receive posts for the MATC/umtango google group. A post can be forwarded to pertinent parties if applicable. A "Tango News" section of the website will be created accommodate the relevant advertisements sent to this google group. The MATC website will only host information about Tango events outside the state of MI.

15. In the event a non-crucial yet time-sensitive decision arises and the board cannot meet, the status quo will be maintained. That is, board members will proceed under standard operating procedure until the board has a chance to come to consensus on the matter. If the matter is urgent, board members will call each other to reach a consensus.

Kate will make the group changes and keep a running document of advertisements to be posted until the section of the website is created.

*16. *Blake leaves at 11:20pm. Five board members remain; quorum is maintained.*

-Motion: All email content sent to the MATC email list must be approved by the Board.

Proposed by: Elizabeth

Seconded by: Denzil

Vote: Unanimous

Motion passed.

All board members must receive proposed email content by noon Monday and post any addenda or changes by noon Tues. Otherwise, consent of email content will be assumed.

-Motion: The Board considers it their policy to work in the area of publicity, and in any other area the Board may decide, with those groups the Board determines to have a mutually beneficial relationship with MATC.

***Proposed by: Gloria
Seconded by: Tracey
Vote: Unanimous
Motion passed.***

The Board reviewed Member and User complaints received regarding Club emails and conflicting community events.

17. Kate will post an agenda and operating procedure of the open board meeting to be held on Jan 21, by Jan 18. It will be approved by the Board prior to the board meeting.

18. Access to the Club locker in the Union has been restored. Denzil will write a list of possible off-campus locker sites with pertinent cost and time information to be sent to the Board for consideration.

Meeting was adjourned at midnight.