

Minutes from MATC Board Meeting 11.14.07

Board Members present:

Aleric Soans (Vice-President),
Ramji Venkatramanan (Director of Operations),
Solveig Heinz (Treasurer),
Hirak Parikh (Webmaster),
Bo Sun (Registration Officer),
Anjali Purkayastha (Secretary).

Board Members absent:

Sandeep Tata (President)

Audience: Natalia F, Alan M, Heather W, Avik B., Rahul M., Marianna C, Bob K, Ciro S, Emine C., Susanna E, Roshan J.

Because the Club's President was absent, Aleric chaired the first part of this Board meeting.

Quorum was met and the meeting was called to order at 7:04 pm.

Proposed Agenda

- 1) Approve minutes from the last Board meeting.
- 2) Approve current meeting's agenda.
- 3) Discuss President's resignation.
- 4) Nominate new President.
- 5) Approve proposed Policies.
- 6) Approve proposed By-laws.
- 7) "Fire and Ice" Festival update.
- 8) Carrie Whipple workshop update.
- 9) Financial report by Treasurer.
- 10) Discuss Membership list

1) Motion to approve the minutes from the Board meeting held on September 9, 2007.

Proposed by: Solveig

Seconded by: Bo

Vote: Unanimous

Motion passed.

2) a) Motion to table item 10 (Membership list) from the proposed agenda.

Proposed by: Ramji

Seconded by: Bo

Vote: Unanimous

Motion passed.

b) Motion to approve the remainder of the current meeting's agenda.

Proposed by: Bo

Seconded by: Hirak

Vote: Unanimous
Motion passed.

- 3) Sandeep has graduated and moved away and is, therefore, no longer able to serve on the Board. He submitted a letter of resignation to the Board by email on November 14, 2007. A formal, paper copy of his letter of resignation is in the mail.

a) Motion to accept the President's (Sandeep Tata) resignation.

Proposed by: Aleric
Seconded by: Bo
Vote: Unanimous
Motion passed.

b) Motion to include Sandeep's resignation letter in the minutes.

Proposed by: Bo
Seconded by: Solveig
Vote: Unanimous
Motion passed.

4) Nomination of a new President:

Article V.1-h(iii) of the Constitution states:

“Any vacant officer position due to the resignation or impeachment of a Board Officer shall be filled by direct nomination from the Board. The nominated Candidates shall meet the eligibility requirements associated to [sic] the vacant position (such as Student status or seniority).”

1) Motion to nominate Hirak as the new President of the MATC Board.

Proposed by: Bo
Seconded by: Ramji
Vote: Unanimous
Motion passed.

Aleric (VP) stepped down as chair of this meeting. The new President, Hirak, chaired the remainder of the meeting.

5) MATC Operational Policies

The purpose of the Policies is to provide a way for the Board to govern itself.

Motions were made to adopt the following policies:

Board Meetings

- 1) All meetings will be open to the public, unless a “closed session” or a portion of a meeting becomes a “closed session.” The change needs to be agreed to by at least four members of the Board prior to or during the course of the meeting.

Proposed by: Hirak
Seconded by: Aleric
Vote: Unanimous
Motion passed.

- 2) All Board minutes, notices will be posted on the MATC website as soon as possible after any meetings and after approval by a two-thirds majority of the Board. Amendments to the minutes may be proposed

and approved of by the Board at the subsequent Board meeting, the appropriate amendments will be posted.

Proposed by: HIRAK

Seconded by: BO

Vote: Unanimous

Motion passed.

- 3) If any Board member cannot attend a meeting, they may appoint a proxy from the Board for the sole purpose of making decisions at the meeting provided that quorum has been met.

Proposed by: HIRAK

Seconded by: BO

Vote: Unanimous

Motion passed.

- 4) The Board will have agenda items submitted and then voted upon and passed by a simple majority by the Board at the start of each meeting.

Proposed by: ALERIC

Seconded by: SOLVEIG

Vote: Unanimous

Motion passed.

- 5) Board meetings will allow time for members of the public to present their comments and subsequent discussion for a maximum time period of three minutes per person during the time designated and allowed by the chairperson. The Chair may grant additional time as needed. Board meeting attendees, who are not Board members, need to be recognized by the Chairperson in order to speak during the designated comment time. In case of a large attendance at Executive Board meetings, for the sake of convenience, Club members will be given priority to speak over other attendees.

Proposed by: ALERIC

Seconded by: RAMJI

Vote: Unanimous

Motion passed.

- 6) All contentions with the interpretation of the MATC Constitution that remain unresolved by the Board will be handled through the Student Activities and Leadership (SAL) Office.

Proposed by: SOLVEIG

Seconded by: HIRAK

Vote: Unanimous

Motion passed.

- 7) The Executive Board may invite representatives of Student Legal Services to meetings at which issues with legal ramifications including but not limited to theft, embezzlement and sexual harassment, will be discussed.

Proposed by: BO

Seconded by: RAMJI

Vote: Unanimous

Motion passed.

- 8) No audio or visual electronic recording device of any kind is allowed at a Board Meeting unless advised by the Student Legal Services office.

Proposed by: BO

Seconded by: HIRAK

Vote: Unanimous

Motion passed.

- 9) Attendees causing disruption of the proceedings of a meeting may be asked to leave the meeting if at least four members of the Board agree to the motion. If the person refuses to leave, the Chair may call public safety.

Proposed by: Bo

Seconded by: Solveig

Vote: 4-2 (Ramji and Hiram against)

Motion passed.

Finances

- 1) The Club shall, at all times, endeavor to maintain the equivalent of the annual operating expense in reserve in its SOAS account for the next year. In this way, the ability of the Club to cover standing (i.e., ongoing) operating expenses, such as room rentals, would not be diminished if the Club were to experience a decrease in revenue.

Proposed by: Bo

Seconded by: Ramji

Vote: Unanimous

Motion passed.

- 2) For accounting purposes, the Director of Operations will report all room rental costs to the Treasurer at the end of each semester. Room rental costs for classes, milongas and special events must be itemized separately.

Proposed by: Hiram

Seconded by: Bo

Vote: Unanimous

Motion passed.

- 3) The Treasurer will give a financial report at the end of the year.

Proposed by: Hiram

Seconded by: Solveig

Vote: Unanimous

Motion passed.

Motion to table the following: "Policy on Membership/Usership", "Policy on issues dealing with fraud, theft or embezzlement" and "Policy on Conflict of interest."

Proposed by: Aleric

Seconded by: Bo

Vote: Unanimous

Motion passed.

Policy on Disclosure

- 1) Documents generated by the Club including but not limited to emails, receipts, financial reports, registration lists and email lists are private property of the Club and shall not be disclosed to anyone except if requested by relevant University of Michigan offices or Student Activities and Leadership Offices or unless otherwise indicated by the Board.

Proposed by: Bo

Seconded by: Ramji

Vote: Unanimous

Motion passed.

Motion to table second paragraph of “Policy on Disclosure.”

Proposed by: Bo

Seconded by: HiraK

Vote: Unanimous

Motion passed.

Motion to table third and fourth paragraph of “Policy on Disclosure.”

Proposed by: Bo

Seconded by: Ramji

Vote: Unanimous

Motion passed.

6) Club By-laws

Not discussed due to time constraints.

7) Discuss Club’s Code of Conduct.

Not discussed due to time constraints.

8) Fire and Ice update by EOs

Presented by Natalia:

The instructors have been sent the contract templates by email. The webpage about the festival is on the Club’s website and is fully functional. People will use the online form to register for the Festival.

Housing questions and placement will now be done on the Festival’s webpage.

Motion to approve the following statement:

The board would like to acknowledge the time constraints that the EO’s are facing. For various reasons the decision about who would be the EO’s for the Fire and Ice festival were delayed. In future, the call for EO’s will occur in a more timely fashion.

Proposed by: HiraK

Seconded by: Solveig

Vote: Unanimous

Motion passed.

9) Carrie Whipple workshop weekend update.

Carrie Whipple will be teaching a small workshop on the weekend of December 1, 2007. Carrie will teach four workshops over the course of the weekend. The classes will be designed for dancers at the Beginner/Advanced Beginner to Advanced Beginner/Intermediate level. The webpage for this event is now on the Club’s website. The cost for the entire workshop is \$10 for students and \$20 for everyone else.

Motion to approve the Carrie Whipple Workshop update:

Proposed by: Bo

Seconded by: Solveig

Vote: Unanimous

Motion passed.

10) Financial report by Treasurer.

Motion to table and instead present at the General Membership Meeting:

Proposed by: Hiram

Seconded by: Aleric

Vote: Unanimous

Motion passed.

11) Membership list

Tabled

See Agenda approval section above.

The time and location of the next Board meeting will be decided after further discussion by the Board.

Hiram adjourned meeting at 8:00 pm.
