



HORACE H. RACKHAM SCHOOL OF GRADUATE STUDIES
University of Michigan

STUDENT SERVICES: ACADEMIC RECORDS & DISSERTATIONS

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DETACHED STUDY INFORMATION

Detached study affirms affiliation with the stated program that the student's place as an active graduate student will be held until the conclusion of the detached study period without registration. Student privileges such as computing and library access are preserved.

A student eligible for detached study must plan to make work toward the degree their primary activity during that period of time and must not require access to University services beyond library privileges, a computing account and certain forms of financial aid. A student working at the University of Michigan as a GSI, GSRA or any other capacity, including temporary hourly, is not eligible for detached study. Students using laboratory facilities or taking examinations (including preliminary examinations and the oral defense) are not eligible for detached study and **MUST** be registered. This Certification assures the student of re-admission to the Graduate School at the end of the period and may be used for certification to the student's employer or to an external agency granting support.

I. To be eligible for detached study, a student must:

- A. Be an active student in a degree program who has completed at least one term in Rackham.
- B. Not be registered for the period of requested detached study.
- C. Have been registered sometime in the last 12 months or be a candidate. If not registered and not a candidate, a student would have to be formally readmitted to Rackham and complete at least one term before they could be approved for detached study.
- D. Have a 5.0 or higher GPA or be working toward improving their academic standing.
- E. Be within the time limit for degree, 6 years for masters, 7 for doctorate. If not within the allowed time, the student must also petition for a time to degree extension.
- F. Must have undergraduate degree (or equivalent) posted to student record.
- G. Address when they will finish incomplete courses they have elected (if they have more than one incomplete).

II. Detached Study Time Limits/Rules

A student is allowed a total of 3 years (9 full terms) on detached study (only 1 calendar year can be approved at a time). Students may apply for a single term or for several terms.

A detached study period can be no longer than 12 months (Fall - Fall is not acceptable, but Fall - Summer is)

This form must be submitted to Rackham no sooner than 5 months prior to the beginning of the requested detached study period and no later than the last day of classes of the first term of the requested detached study.

Detached study is NOT retroactive for any reason.

III. Plans for the period of detached study

Research is a valid plan, as is writing or other activities related to finishing the degree. Loan deferment or medical leave is not acceptable as a plan.

IV. Percentage of student's activity to be devoted to the program (based on the normal work week)

International students must have 100% to satisfy immigration regulations. Different sources of financial aid and fellowships have different rules on detached study (and percentages), please contact whomever the aid is through to verify if they accept detached study status.