HORACE H. RACKHAM SCHOOL OF GRADUATE STUDIES
University of Michigan
STUDENT SERVICES: ACADEMIC RECORDS & DISSERTATIONS
915 E. Washington Street • 0120 Rackham Building • Ann Arbor, MI 48109-1070
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CERTIFICATION FOR DETACHED STUDY

A student eligible for Detached Study must plan to make work toward the degree their primary activity during that period of time and must forfeit access to University services beyond library privileges, a computing account, and certain forms of financial aid. A student working at the University of Michigan as a GSI, GSRA or in any other capacity, including temporary hourly, is not eligible for Detached Study. Students using laboratory facilities or taking examinations (including preliminary examinations and the oral defense) are not eligible for Detached Study and MUST be registered. This Certification assures the student of re-admission to the Graduate School at the end of the period, except as noted in A. below, and may be used for certification to the student's employer or to an external agency granting support.

Student Name: _____ Program Name/Level: _____

Student Address: _____ Student UM ID: ____ ____ ____ ____ ____ ____ ____ ____
(Number and Street, Apartment)

_____ Phone/E-mail: _____
(City, State, Zip Code)

Check below if cancelling or revising previously approved detached study. If cancelling a period of detached study, skip to "Plans for period of detached study" and write "Cancel detached study". Include the term(s) that are being cancelled.

◯ Cancellation ◯ Revision

START term (FA,WN,SP,SU and year) _____ through END term (FA,WN,SP,SU and year) _____.

Percent of activity to be devoted to the program (based on a normal work week): ◯ 100% ◯ 75% ◯ 50% ◯ Less than 50%

Location of detached study: _____.

Plans for the period of detached study:

A. The period of Detached Study covered by this Certification **must be no longer than 12 months.** This form must be submitted to Rackham no sooner than 5 months prior to the beginning of the requested Detached Study period, and no later than the last day of classes of the first term of this requested Detached Study. The maximum amount of Detached Study allowed is 3 years (must be approved annually). If a Rackham student enrolls at the University while on Detached Study, the **entire** Detached Study Certification will be cancelled.

B. Before a Certification for Detached Study is issued, the student and/or department may be required to give evidence of satisfactory progress in any preceding periods of detached study.

I hereby affirm that all the information herewith reported is correct and complete to the best of my knowledge. I further agree to immediately notify my department of any changes in my locations (excluding those listed above) or program for the period of detached study indicated above.

Student Signature	Student Name Printed	Date (MM/DD/YYYY)
Graduate Chair (or Designate) Signature	Graduate Chair (or Designate) Name Printed	Date (MM/DD/YYYY)
Rackham Approval Signature		Date (MM/DD/YYYY)

For Rackham OARD use only:

Program ❑ One Term ❑ Not Reg'd/Detached Study ❑ Reg'd 12mos./Cand. ❑ Incompletes ❑ GPA ❑ Time ❑ Bachelor's ❑